

**Town of Dover
Board of Health, March 14, 2005**

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

President Marie Hoffman called the roll.

ROLL CALL

PRESENT: Constance Sibona-Foster, Marie Hoffman, Donna Cook,
Jean Cater

ABSENT: Christopher Chapman, Karen Vaughan, Ramiro Gomez

ALSO PRESENT: Cynthia Burbridge, Alderwoman-Liaison
Donald Costanzo, Health Officer

President Hoffman called for a motion to accept the minutes from the January 2005 Reorganization Meeting of the Board of Health.

A motion to accept the minutes from the January 2005 Reorganization Meeting of the Board of Health was made by Donna Cook and duly seconded by Marie Hoffman.

ALL AYES; NO NAYS

President Hoffman called for a motion to accept the minutes from the January 2005 Regular Meeting of the Board of Health.

A motion to accept the minutes from the January 2005 Regular Meeting of the Board of Health was made by Donna Cook and duly seconded by Marie Hoffman.

ALL AYES; NO NAYS

CORRESPONDENCE:

1. Letter from Animal Clinic of Morris Plains to the HO dated 1/11/05; re: feliline veterinary services.
2. Letter from Saint Clare's Hospital to the HO dated 2/2/05; re: service agreement for CY 2005.
3. Letter from Garden State Environmental, Inc. to the HO dated 2/4/05; re: indoor air quality testing.
4. Letter from Saint Clare's Hospital to the HO dated 2/4/05; re: programming schedule for CY 2005
5. Letter from National Allergy to the HO dated 2/17/05; re: asthma programs.
6. Letter from NACCHO to the HO dated 2/18/05; re: election nominations.
7. Letter from Randolph Twp. to the HO dated 2/23/05; re: animal services agreement.
8. Letter from Total Hearing Care to the HO dated 2/27; re: hearing health clinics.
9. Letter from Rutgers University to the HO dated 3/1/05; re: 40-hour bioterrorism certificate program.
10. Letter from Chilton Memorial Hospital to the HO dated 3/7/05; re: 2005 strategic plan.

President Hoffman asked if there was any correspondence to discuss. The HO stated that there was no significant correspondence.

OLD BUSINESS:

The Health Officer (HO) distributed the summary of Health Department activities for the previous two months and discussed with the Board various parts of the report.

Garbage tonnage for January 2005 was 462.49 tons; up from the same month one-year ago by 25.83 tons or 6%.

Garbage sticker receipts for January 2005 were \$2,212.50; up from the same month one-year ago by \$663.50 or 43%.

Garbage tonnage for February 2005 was 402.05 tons; down from the same month one-year ago by 13.47 tons or 3%.

Garbage sticker receipts for February 2005 were \$1,785.50; up from the same month one-year ago by \$135.00 or 8%.

Sticker receipts had a remarkable 43% increase from the same month a year ago in January even though tonnage had risen a modest 6%.

At the January meeting, Jean Cater mentioned that the Town of Dover web site did not have the names of the members of the Board of Health posted. The HO visited the web site and did find the names of the current Board posted. However, to get to the Board of Health's page, several clicks of the mouse are necessary.

In other old business, at the January meeting Jean Cater suggested that limiting the number of dogs should be a goal for CY 2005. The HO stated that as part of his monthly report to the Board of Aldermen, he told the Board that this was a Board of Health goal.

Based on a meeting with the Administrator and the Town Attorney, the HO believed that the dog limiting ordinance will be passed. A draft copy of the proposed ordinance was distributed to the Board.

Cindy Burbridge, Alderman-Liaison, stated that last Tuesday, March 8th, the Board of Aldermen passed the dog limiting ordinance on first reading.

The HO stated that he did ask Ben Falco, the new part-time Registered Environmental Health Specialist (REHS), to come to a Board of Health meeting to meet the Board. However, during the first week of February, Mr. Falco became ill and will be out of work for 6 weeks. Once he is back on the job, I will ask him to come to a meeting.

The following programs were conducted in January, February and March:

- 1/24 Tobacco Prevention; North Dover Elementary; 5th grade; 3 sessions.
- 1/25 Tobacco Prevention; Academy Street School; 5th grade; 3 sessions.
- 1/26 Dealing with Stress; Dover High School Senior girls; MC Girl Scout Council.
- 1/28 Tobacco Prevention; East Dover Elementary School; 5th grade; 3 sessions.
- 2/7 2nd Annual Food Tasting Benefit for Safety Town; ~30 restaurants & 5 wineries participated. Café Navona; Meadow Wood Manor; and, Columbia Inn were winners.
- 2/8 Male Cancer Screening (4 per year)
- 3/8 Tabletop for TOPOFF; Police, Fire, OEM, Health, Schools; all day program.

3/10 Medical Reserve Corp volunteer meeting, Town Hall; to discuss emergency preparedness and the volunteer's role. Approx. 45 persons attended meeting.

The HO stated that the Medical Reserve Corp volunteer meeting was very well received and successful. The evening was enjoyable and rewarding and the role of the volunteer in the operation of mass immunization clinic was critical in the success of its operation.

Connie Foster commented that the volunteer meeting was well orchestrated and mentioned that the presenter stated that Dover had the biggest response in volunteer sign-up. Ms. Foster said that a full-scale emergency response exercise was scheduled for April 7th in Roxbury Township and regretted that she would not be able to participate.

The Board discussed how volunteer could sign-up to participate in the April 7th exercise in Roxbury Township called, TOPOFF3 (Top Official). There was some confusion as to sign-up procedures.

Alderwoman Burbridge mentioned a tabletop exercise held on March 8th. The HO explained that it was a preparation exercise for TOPOFF. The Administrator, Police Chief, Fire/First Aid Rep., the Assistant Superintendent of Schools and the rep from Grounds & Maintenance were present. The program was held at the Police & Fire Academy.

The Board discussed at length the issues of emergency preparedness and the operation of a POD site or mass immunization site at Dover High School. Transportation, volunteers, and language translation issues.

The HO also informed the Board that he received a call from Rick Johnston, SAC Coordinator from the Dover Public Schools who stated that Nancy Ruiz's tobacco prevention programs were outstanding and effective. Mr. Johnston was very complimentary.

NEW BUSINESS:

The following programs are scheduled in the forthcoming weeks:

3/22 Female Cancer Screening (3 per year).

4/7 TOPOFF Exercise (Top Officials Exercise)

The HO informed the Board that Nancy Ruiz, Health Educator, was recently in an automobile accident in Dover on January 28th. Ms. Ruiz was not seriously injured and is back to work.

The HO also informed the Board that he is currently overseeing the abatement of lead based paint at 14 Liberty Street. This is the first case of elevated blood lead requiring an investigation and abatement in CY 2005.

Alderwoman Burbridge asked how the health department is made aware of a lead poisoning case. The HO explained that when doctor's and health care facilities test for blood lead levels, they report to the local health department elevated lead levels.

Marie Hoffman asked why lead remained a problem. The HO stated that with many old houses and housing stock, lead-based paint is still present in a very large number of dwellings.

The HO informed the Board that The Missionaries of God who feed the homeless at JFK Commons Park filed and received corporate non-profit status. They are proposing to develop a Community Outreach Shelter and are seeking funding for their project. The HO distributed a summary of the proposal for the Board's reference.

The Board discussed the matter of a community outreach shelter. Alderwoman Burbridge stated that in discussions with the Board of Aldermen, the Mayor recommended to Missionaries of God that they explore a variety of funding sources such as the United Way for a community outreach shelter.

**THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO
WISHED TO DISCUSS A PARTICULAR ISSUE.**

Jean Cater provide the Board with a summary overview of two recent programs she and Marie Hoffman attended at Picatinny Arsenal called, "Public Health Response to Terrorism: A Regional Approach" and "Forensic Epidemiology." The programs were held on February 16th & 17th . The HO was also present at the February 16th program.

The first program held on February 16th was crowded and there was not enough food for everyone. This was not a problem on the 17th.

Discussion of the Picatinny Arsenal programs concluded after Marie Hoffman commented that both law enforcement and public health were included in the program and that an excellent presentation was given that provided an historical overview of epidemics that have occurred; i.e. SARS in China/Hong Kong and Salmonella in the U.S northwest, etc.

Connie Foster raised the subject of garbage and health, acknowledging that although the enforcement of garbage ordinances came under the Code Enforcement Department, garbage remains a health issue.

Ms. Foster expressed concerns regarding the conditions of the garbage containment area serving Dover Hill Apartments on First Street. A photograph revealed dumpsters that were overfilled and garbage on the ground. She felt that because of the chronically

overfilled containers and garbage on the ground were unsightly and a potential rodent nuisance, that the apartments needed an additional dumpster. She also questioned if the original site plan called for an enclosure.

Connie Foster asked if the Board as a group would consider presenting these concerns to the Department of Code enforcement asking for the department to request the owner of Dover Hills Apartments to install an additional dumpster.

The Board discussed at length various garbage problems that included other concerns raised by Connie Foster such as overfilled and spilling downtown public receptacles and the inadequate signage and gating at the Salvation Army. On weekends, assorted rubbish is dumped at the Salvation Army site creating a mess.

Alderwoman Burbridge raised the subject of a clean-up day which led to a discussion of this issue and the difficulties of coordinating such a program.

Following discussion, Connie Foster made a **motion directing the Health Officer to write a memo to the Department of Code Enforcement recommending that the Dover Hills Apartment complex on First Street install an additional dumpster and that a review be made of the original Dover Hills Apartments site plan to determine if an enclosure of the garbage containment area was required.**

The motion was seconded by Marie Hoffman.

ALL AYES; NO NAYS

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

There were no members of the general public present.

Upon completion of the public portion of the meeting, President Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Marie Hoffman and seconded by Jean Cater.

ALL AYES; NO NAYS

MEETING ADJOURNED